U.S. Census Bureau Embargo Site

Contact Us:

Public Information Office, 301-763-3030, pio@census.gov

Embargo registration process

- 1. Go to Embargoed Releases site.
- 2. Review the embargo policy and accreditation requirements.
- 3. Complete and submit the <u>embargo registration form</u>.
- 4. You will receive an email asking you to verify your email address. *Your registration will not be submitted until your email address is verified.*
- 5. Click on "Verify your email address" link provided in the email (*click on the link only once*).
- 6. Your registration information is then submitted for review. During an embargo, new requests are reviewed and processed hourly during regular business hours. If there is no embargo, please allow one week for processing.
- 7. You will be notified via email if your account is approved or denied.
- 8. If your request is approved, you will receive a notification email with account setup instructions.
- 9. Follow the "Click here to change your password" link in the email.
- 10. Enter your User ID, copy and paste the PIN and submit. You MUST change your password to activate your registration.
- 11. Sign-in to the Embargoed Releases site using your username and new password.

Resetting a forgotten password

- 1. From the Embargoed Releases site, click on Forgot Password?
- 2. Enter your User ID and submit.
- 3. Answer your security profile questions and submit. If you have not set up a security profile or if you have forgotten the correct answers, please <u>contact us</u> for assistance.
- 4. Passwords must contain at least 12 characters, a lowercase letter, and a number. *Passwords must be unique and are case sensitive*. Enter, confirm and submit your new password.
- 5. On embargo release day, sign-in to the <u>Embargoed Releases</u> site using your username and new password. Please keep in mind that passwords will only work when a product is available for embargo.
- 6. Sign-in to the <u>Embargoed Releases</u> site using your username and new password.

Changing your password

- 1. From the Embargoed Releases site, click on Forgot Password?
- 2. Click on Change Password.

- 3. Enter your User ID and submit.
- 4. Answer your security profile questions and submit If you have not set up a security profile or if you have forgotten the correct answers, please <u>contact us</u> for assistance.
- 5. Passwords must contain at least 12 characters, a lowercase letter, and a number. *Passwords must be unique and are case sensitive*. Enter, confirm and submit your new password.
- 6. On embargo release day, sign-in to the <u>Embargoed Releases</u> site using your username and new password. Please keep in mind that passwords will only work when a product is available for embargo.
- 7. Sign-in to the Embargoed Releases site using your username and new password.

Forgot your User ID?

Contact us for assistance.